



Registered Charity: 1120596

## Safeguarding and Child Protection Policy

**CHAIRMAN:** Sue Fallick

**SECRETARY:** Jo Hall

**TREASURER:** Jane Stephens

**Preliminary Statement:** The safety of children and members of other vulnerable groups is paramount and all, without exception, have the right to protection from abuse. All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately and all the charity's trustees, staff and volunteers have a responsibility to report concerns. Throughout this Policy, where "children" are mentioned, this also includes members of other vulnerable groups.

### 1. PURPOSE AND FUNCTION OF ORGANISATION

- To provide a high-quality festival on the Roseland Peninsula, featuring cultural events to appeal to residents & visitors.
- To hold and promote annual festivals, providing a platform for amateur and professional performance combined with an educational element from professionals to support Art, Music, Drama, Literature, Food, Cornish Culture and Heritage.

In the event of generating surplus funds that cannot reasonably be spent on improving the festival, the committee may choose to donate sums to local charities or causes which require funds for projects related to improving artistic or musical opportunities for young people and local groups on the Roseland Peninsula.

### 2. THE FESTIVAL ENVIRONMENT

The Roseland Festival is organised and run by volunteers. All helpers at the Festival are also volunteers. The Roseland Festival aims, in so far as this is reasonably practical, to provide a safe environment for all attending and taking part at the festival. In particular we will take reasonable steps to inform and involve parents, guardians, carers and teachers (as applicable) working in partnership with us, to ensure as far as it is reasonably practicable, a safe environment at the festival. The Festival takes place in a variety of venues across the Roseland Peninsula, including churches, halls and schools. There is no access for the public, other than for those attending Festival events.

### 3. TO WHOM DOES THIS POLICY APPLY?

This policy relates to children under the age of 18 years and those vulnerable adults of any age who are identified to the organisers prior to their arrival at Festival events. In recognising the needs of children from minority ethnic groups and children who are disabled, the Festival actively seeks to meet needs notified to the Festival by parents / guardians / carers and/or teachers. Details of how to contact the organisers are given on the Festival website.

#### **4. FESTIVAL PERSONNEL**

The volunteers who organise and help with the festival are recruited from personal contacts by Committee Members. Committee Members are elected at the Annual General Meeting each year at which all 'Friends of the Festival' are eligible to attend and vote. As far as is practicable, all volunteers are asked for referees, and are given job descriptions. Helpers and committee members are identified by badges. A record of all helpers and their roles is retained at each event throughout the Festival. This record is a copy of a record retained on computer and is available for review by all attending and participating at the Festival.

Should there be any concerns regarding safeguarding, these should be referred to Sue Fallick (details below) in support of the Safeguarding and Child Protection Policy. Any follow up actions or investigations will be agreed and passed on appropriately.

#### **5. PREPARATION FOR ATTENDANCE AT THE FESTIVAL**

The Festival rules include the requirement for children to be accompanied and supervised throughout the Festival. The organisers are not responsible for the supervision of children or vulnerable adults during the Festival. If the parents/guardians/carers are not personally attending the Festival with their child(ren) it is required that they make satisfactory arrangements to ensure that their child(ren) will be accompanied to the festival and adequately supervised by responsible adults acting on their behalf.

#### **6. PERFORMANCE AND PRACTICE AREAS**

Parents/guardians/carers should remain with their child(ren) throughout their attendance at the Festival and should particularly be aware of the requirement for supervision of the use of practice rooms at all times.

#### **7. PHOTOGRAPHS, VIDEOTAPES and PRESS PHOTOGRAPHY**

Photography and videotapes are not allowed in the performance areas. During the Festival photographs may be taken for use in publicity by press or the organisers. Performers or their parents/guardians/carers have opportunity to refuse permission for their photograph to be taken or used.

#### **8. THE LEGISLATION AND GUIDANCE THAT SUPPORTS THIS POLICY**

The Children Act 1989; The Police Act 1997; The Data Protection Act 1998; The Human Rights Act 1998; The Protection of Children Act 1999; The Criminal Justice and Court Services Act 2000; The Children Act 2004; The Vulnerable Groups Act 2006.

#### **9. POLICY REVIEW**

The organisers will review this policy each year to ensure its continuing effectiveness, improving and enhancing it as necessary. In doing this, they will look to the British and International Federation of Festivals for support and that body, in turn, will look to other agencies for good practice, most notably the NSPCC and Arts Council of England policy guidelines.

**Contact name:** The Chairman of the Roseland Festival

Mrs Sue Fallick, The Bell Tower, Treluggan Court, Ruan High Lanes, Truro. TR2 5LP

Telephone: 01872 580050

email: [SUFALLICK@aol.com](mailto:SUFALLICK@aol.com)

We are committed to reviewing our policy and good practice annually.

This policy was last reviewed on **11<sup>th</sup> February 2019.**

**Signed:** .....SUSAN FALLICK .....

**Date:** .....11/2/19.....